

## Basic Lightboard Set-Up

1. Set up Lightboard (A) at least four feet in front of black backdrop (B)
2. Plug in the Lightboard
3. Turn it on and set the light color to a slightly warm white.
4. Set up studio lights (C & D) on either side of the Lightboard so that presenter will be illuminated, but no light will hit Lightboard or backdrop.
5. Set up camera (E) at least eight feet back from the board.
6. Attach microphone (F) to Lightboard frame or to presenter.
7. Provide presenter with fluorescent marker and cleaning cloth.
8. Turn off non-essential lights.

